

WORKING FOR THE CITY | We are a High Performance Organization that has well-defined Mission, Vision and Values which provides the framework for our organizational culture. We believe that the best solutions come from empowered teams with the knowledge and shared vision of the community's goals. We promote a legacy of excellence through a culture of trust, collaboration, and encouragement of personal growth and the celebration of our achievements. We seek to attract adaptable, creative and motivated individuals who share our community pride and dedication to exceptional public service.

POSITION SUMMARY | The duties of this position will include:

- Conduct field inspections to determine completion of work against specifications and standards
- Facilitate community, pre-construction or pre-bid meetings
- Perform detailed contract administration on engineering design or construction projects
- Review and approval of contract and construction documents consistent with engineering principles and standards
- Issue right-of-way encroachment permits
- Perform residential and commercial plans examination
- Cost estimating and analysis
- Reviewing civil engineering drawings

The full job description can be viewed by going to www.grantspassoregon.gov, click on Departments then click on Classification Plan under Human Resources.

REQUIREMENTS | An Associate's degree with an emphasis in engineering and two years of construction, public works field inspection, and/or civil engineering design experience, including at least one year of plans review, are required; or an equivalent combination of education and experience sufficient to successfully perform the essential duties of the job.

ADDITIONAL REQUIREMENTS | Oregon Driver's License - Class C

Application deadline:

June 25, 2021 At 5:00 p.m.

APPLY ONLINE TODAY www.grantspassoregon.gov



City of Grants Pass Human Resources 101 NW A Street Grants Pass, Oregon 97526 541-450-6050